

DOMES Meeting Minutes – December 18, 2023

Monday, January 10, 2023, at 2:00 PM

Santa Rosa County Administrative Complex

Committee Members: Dan Schebler (DS), COO, Dr. Deanna Oleske (DO), CEO, Craig Coffey (CC), President, Brad Baker (BB), Secretary, Jeff Goldberg (JG), Director, Eric Gilmore (EG), Director.

Call to Order: Mr. Coffey called the meeting to order at 2:05pm

Roll Call: Dan Schebler (DS), COO, Craig Coffey (CC), President, Brad Baker, Secretary (BB), Secretary, Eric Gilmore (EG), Director.
Absent: Jeff Goldberg (Walton)

Via Teams: Lynn Hoshihara (Okaloosa), Alison Rogers, (Escambia), and Rob Hogan (Escambia), and Shy Carson (D1MEO)

Public Forum: No public comments.

Approval of Minutes: Approval of the October 25, 2023, November 16, 2023, and the December 18, 2023, DOMES Meeting Minutes.

Mr. Coffey asked for a motion to approve the October 25, 2023, November 16, 2023, and the December 18, 2023, DOMES meeting minutes. Mr. Baker accepted; Mr. Gilmore seconded. All in favor.

1. Discussion on Item I (DOMES Capital Project)

Schematic Design (SD) Task Order Update

- SD to be updated since rescoping the project.
 - Costs from original design have decreased since last budget creation
 - SD contract written by SRC and has assigned it to DOMES.
 - SD Contract expires; extension requests should be made for a year or two, without changes.

RFQ For CM/GC Services Selection Process /Construction Oversight Committee

- RFQ for construction manager/general contractor services out for bid as of 12/29/2023. A copy was also sent by email to each DOMES Board member.
 - Two of the four interested construction companies are local and two are regional.
 - Local Contractors with interest
 - Greenhut Construction – Representative states they plan to submit a proposal
 - Wharton-Smith – Emailed with questions regarding project
 - Ajax Construction – acknowledged receipt of the RFQ
- Selection Process
 - Selection Committee will be comprised of the DOMES Board members who would:
 - Receive proposals
 - Approve/Deny proposals
 - DOMES Board members will select a member of each respective county staff to have as an appointee to assist or advise in making decisions on the proposals.

- Mr. Schebler will present a spreadsheet for the DOMES Board for proposal scoring.
 - Proposals will be scored and then ranked by each member based upon the scores provided and then ordinal ranked based on total score
 - Proposal deadline is January 31, 2024
 - Presentation process if desired by DOMES Board
 - Conduct interviews during February 15, 2024, DOMES meeting
 - 20 mins for presentations
 - 10 mins for questions
 - Allison Rogers (Escambia) added she will provide the statutory requirement on public service construction re: LEED for the DOMES Board to review.

Mr. Coffey extended a thank you to the DOMES Board members and each respective County Attorney's for all the assistance and guidance provided in moving the building project along for approval by the respective BOCC's.

No Board action taken

2. Discussion Item II – (CEO/COO Report)

Monthly Financial Reports – October/November

December financials are not available currently. Three of the four DOMES Board members reviewed the October/November financials and no issues of concern noted.

Mr. Coffee called for a motion to approve the October/November monthly financial reports as presented. Mr. Baker moved, and Mr. Gilmore seconded. All in favor.

3. Other Business:

Doctor Updates:

- 4th Doctor – Will provide their start date, will likely be late March early April timeframe.
- 5th Doctor – If offer is accepted, will likely start during the summer.
- Fellowship – the next step is accreditation by the ACGME to accredit D1MEO to host the fellowship.
 - Paperwork has been submitted
 - No site visit will be required
 - ACGME meeting is in April 2024
 - Accreditation expected in May 2024
 - Fellowship to begin in July 2024
 - Medical Doctor one year program

Legislative funding Update:

- Senator Broxson is understanding about timeline for groundbreaking and his duties not aligning and will work with DOMES moving forward on the groundbreaking as best possible.
- Local Funding Initiative legislation has been introduced and DOMES submitted through Representative Andrade carry it on the House side.
- Grant extension – will use monthly progress reports to continue to provide updates.
- The remaining funds from the 2022 FDLE grant of \$500,000 will be used to execute the next design steps of the project.

Case Load Update:

- Breakdown by County cases not available as of today.
- End of the fiscal year shows postmortem examinations were slightly down by approx. ninety exams less than the 1,325 original postmortem exams.

4. Meeting Schedule

- February 15, 2024
1:00pm
Okaloosa County

5. Next Steps:

- Mr. Schebler will put together a spreadsheet for each respective county for proposal scoring.
- Mr. Schebler will add to addendum proposal interview will be conducted on February 15, 2024.
- Allison Rogers (Escambia) will provide the statutory requirement on public service construction for the DOMES Board to review

Meeting Adjourned: 2:44pm