

DOMES Meeting Minutes – November 16, 2023

Thursday, November 16, 2023, at 2:00 PM
Santa Rosa County Administrative Complex

Committee Members: Dan Schebler (DS), COO, Dr. Deanna Oleske (DO), CEO, Craig Coffey (CC), President, Melissa Thomason (MT), Secretary, Brad Baker (BB), Director, Eric Gilmore (EG), Director.

Call to Order: Mr. Coffey called the meeting to order at 2:05pm

Roll Call: Dan Schebler (DS), COO, CEO, Craig Coffey (CC), President, Melissa Thomason (MT), Secretary, Brad Baker (BB), Director, Eric Gilmore (EG), Director and Shy Carson.

Via Teams: Lynn Hoshihara (Okaloosa), Stephen G. West, (Escambia), and Matt Richardson.

Public Forum: No public comments.

1. **Discussion on Item I (DOMES Capital Funding Interlocal Agreement)**

State Funding

Mr. Schebler opened the discussion stating he submitted the \$1.5M budget request to State Representative Andrade's office (District 2). The attestation form still needs to be signed.

Local Funding Discussion

Mr. Coffey shared suggested funding agreement changes by Escambia. After discussion, the DOMES Board members agreed to the following changes being made to the funding agreement:

Section 3 (a) Remove the word "or 22,250 sq ft total.

Section 4 (g) Now reads, in addition to the Facility, the COUNTIES anticipate maintaining a long-term lease with Ascension Sacred Heart Hospital to serve as a satellite office for the District 1 Medical Examiner as long as it remains fiscally feasible as determined by the DOMES Board. Exhibit A (conceptual plan) attached.

Section 4 (e) Everything after the first reference to \$750K is to be deleted.

Lynn Hoshihara and Craig Coffey will finalize the recommended changes. A copy will be sent to Mr. Schebler who will distribute to all DOMES Board members for review prior to going before each respective BOCC for approval at upcoming BOCC meetings.

BOCC Meeting Schedules

- December 5 - Okaloosa BOCC Meeting
- December 7 – Escambia BOCC Meeting (January 9, 2024, BOCC Meeting)
- December 12 – Walton County BOCC Meeting
- December 14 – Santa Rosa County BOCC Meeting

Mr. Coffey asked for a motion to accept the Capital Funding Interlocal Agreement as amended. Mr. Baker motioned; Ms. Thomason seconded. Vote 3-1 with Eric Gilmore against.

2. Discussion Item II – (CEO/COO Report)

Mr. Schebler updated the DOMES Board that he has been working with the accountant and going through finances from the establishment of DOMES through this the fiscal year to determine what will need to be reimbursed to the counties at the end of the year.

Mr. Schebler asked the DOMES Board for approval of the September 2023 financials.

Mr. Coffey asked for a motion to accept the September 2023 financials as presented. Mr. Gilmore accepted, and Ms. Thomason seconded. All in favor.

3. Discussion Item III – (Meeting Schedule)

- December 18, 2023, at 9:30am
Okaloosa County Board of Commissioners Office
- January 10, 2024, at 2:00pm
SRC Administrative Offices

4. Next Steps:

- Mr. Schebler will prepare Draft RFQ to request a construction manager in preparation of the new building project moving forward and will present it to the DOMES Board.

Meeting Adjourned: 2:38pm