

Wednesday, September 6, 2023, at 10:00 AM
Okaloosa County Board of Commissioners Office

Committee Members: Dan Schebler (DS), COO, Dr. Deanna Oleske (DO), CEO, Craig Coffey (CC), President, Melissa Thomason (MT), Secretary, Brad Baker (BB), Director, Eric Gilmore (EG), Director.

Call to Order: CC called the meeting to order at 10:37am

Roll Call: Dan Schebler (DS), COO, Dr. Deanna Oleske (DO), CEO, Craig Coffey (CC), President, Melissa Thomason (MT), Secretary, Brad Baker (BB), Director, Eric Gilmore (EG), Director.

Additional attendees:

In Person – Lynn Hoshihara;

Via Teams – Tom Dannheisser, SRC ; Allison Rogers, ESC

New Business:

Discussion on Item I (DOMES Amended and Restated Interlocal Agreement)

Mr. Coffey opened the meeting and stated he has concerns with the operating agreement functional issues as written on Page 2, Section 3, (a) and (b); and is not comfortable taking it to his board as is:

- Mr. Coffey recommended striking the verbiage “Majority of the DOMES Board votes on what is considered to be a reasonable expenditure”. The reality is if three counties pass it then it was deemed reasonable.
Mr. Schebler suggested for administrative purposes that paragraphs (a) & (b) be combined to have an annual budget process and annual budgetary approval process.
- Mr. Coffey stated paragraph (d) Budget Amendments/Reallocation is another area of concern. The goal is to restore it \$25,000 threshold; the DOMES Board can approve anything above the threshold and expenses in the category of personnel, operating and capital expenses or strike it completely from the agreement.

Mr. Schebler stated previous operations were:

- CEO and CFO amended the categories up to \$25,000, which is then reported to the DOMES Board monthly through the financial statements and the DOMES Board.
- Expenditures above the \$25,000 threshold across the categories is approved by the DOMES Board.
- The DOMES Board would not approve anything beyond the County budgets.
- Mr. Baker suggested since the DOMES Board meets monthly, there is really no need to add the CEO and CFO into the agreement to get to a functional agreement.

Mr. Coffey stated editing the following concerns:

- 1) Limit is \$10,000 dollars (too low)
- 2) Doesn't state that movement of funding between categories
- 3) It does not “personnel” listed

Mr. Schebler agreed that this is the way that we have been operating for the past four years. Personnel does need to be in the language; the budget was set for five doctors in the salary line, there is \$25,000 dollars in the Locum's line. Money will move to the Locums budget line, and it will be an amount greater than \$10,000 dollars.

Lynn Hoshihara – recognizes she is not a DOMES Board member but suggested the DOMES Board consider Ms. Thomason’s suggestion to make changes closely resembling what is in practice today then the verbiage could be ***“The DOMES Board may reallocate budgeted and approved funding within existing fund categories of personnel, operating and capital funding.”***

The DOMES Board agreed to amend the language in paragraph (d) to:

“The DOMES Board may reallocate budgeted and approved funding within and between Personnel, Operating and Capital.”

Mr. Coffey asked and confirmed if all DOMES Board members agreed to the recommended language changes.

- Consensus is three DOMES members in favor and one member abstaining.

Recommended language amendment for Section 3 (d) will read as follows:

The ME shall have the ability to go forward up to \$125,000 dollars annually in with reserves contingency. Any expenditure of reserve funds shall require approval of the DOMES Board. Any unspent funds above the \$125,000 dollars reserves contingency shall be returned to the counties using the same percent formula set forth in Section 3 (e) below, which is Allocation by December 31 of the year. This does not include any grant monies received.

This allows for the following internal controls:

- 1) Capped amount
- 2) Only from Existing funds rollover with a timeline to return unused funds
- 3) Only DOMES Board members can approve amounts beyond threshold

Additional Edits to the Draft Amended and Restated Interlocal Agreement

- Section 4 removed
- Termination language is fine as edited to include “90 days without cause” and “30 days with cause.”

Other Business:

- Mr. Schebler inquired about the FDLE grant and an extension for the \$500,000 dollars for an additional year. Mr. Schebler was informed DOMES could ask for a year but may only get 3–6-month extension.
- There is an additional grant amount of \$1.5M that will expire on June 30, 2024, which can’t be extended until we have an agreement in place.

Mr. Coffey recommended asking for the extensions and CC: Senator Broxson on the requests.

Informational purposes only:

Mr. Schebler notified the Board that D1 MEO received a copy of a complaint email from Escambia via public records request; which was referenced in a newspaper article. D1MEO reviewed our quality assurance protocols and has determined there is potential for criminal violations alleged in the email. Mr. Schebler stated the email was sent to the State Attorney’s Office, who in turn forwarded it to FDLE, who has opened an investigation based on the allegations made in the email that was sent to Escambia County back in May.

D1MEO’s newest doctor Michael Pagacz started with the office on July 23, 2023.

Next Steps:

Mr. Coffey stated he would ask Okaloosa County Attorney Lynn Hoshihara to prepare a clean version of the amended and restated agreement as well as prepare a copy of the currently adopted agreement from 2019.

Invoices will go out to the counties every six months beginning October 1, 2023.

Auditors are scheduled to come to the September 20, 2023, meeting. Will provide a copy of the audit to the DOMES Board, once the cover letter is completed with the Auditors.

Next Meeting

September 20, 2023

Santa Rosa County Administrative Office

Meeting Adjourned: 11:08am